

**Draft Meeting Agenda**  
**Washington State Key Health Indicators Steering Committee**  
**November 21, 2002**

9:00 – 9:30 Welcome; brief recap of the September 25 meeting; review of today's agenda and accomplishment goals  
Jac Davies, Ward Hinds, Kay Knapp

*Expect to leave today's meeting with a more specific understanding of the structure and content of the report card tool kit, including 1) the intervention matrix; 2) the baseline data product; and the targeting piece. We will also receive preliminary information about apparently successful health promotion intervention efforts in Washington State.*

9:30 – 10:30 Baseline data – the second iteration  
Juliet VanEenwyck

*Review of titles, charts, text, structure of the baseline data on report card indicators. Discussion of structure and content of supporting technical information as well as where it will be located/disseminated.*

10:30 – 10:45 Break

10:45 – 12:00 The tool kit  
Jac Davies and Kay Knapp

*Review and discussion of the preliminary intervention strategy matrix; indicator discussions for tool kit; targeting discussion for tool kit*

12:00 – 12:30 Lunch

12:30 – 1:30 The tool kit continued  
Jac Davies and Kay Knapp

1:30 – 2:15 Interventions in Washington State  
Jac Davies and Donna Russell

*Preliminary identification of Washington State health promotion interventions that are relevant to the Report Card.*

2:15 – 2:30 Break

2:30 – 3:15 Review of Draft PHIP Chapter  
Jac Davies

3:15 – 4:00 Wrap-up, next steps, and adjournment  
Jac Davies and Kay Knapp